



Office of the University Registrar
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Campbell University May 2018 Graduation Application Cycle is now OPEN.

This is to inform you of the events and activities regarding the May 2018 Graduation & Commencement Ceremony, which will be held over 3 days, May 10, 11 & 12, 2018. Please read this email thoroughly as it contains important dates and explanations of processes.

The Application for Graduation Starts the Process:

To ensure that you are processed and your diploma is available for pick up at graduation, you must apply before Friday, March 23, 2018 (See below for application instructions). Any application submitted after this date we cannot guarantee your diploma will be available the day of your ceremony and we must insist on having an application for every candidate who plans to graduate on that weekend, no later than May 1, 2018.

How to Apply:

We have moved to a completely online application process for all applicants.

For the application you will need the following:

- Campbell University Issued Student ID
- Degree you are pursuing
- Major you are pursuing
- Home Campus Location
- For graduate level students: any bachelor/masters degrees earned including degree, school and year awarded
- Contact information you can be reached at including phone, email, and mailing address

Students participating in Dual Degrees such as MBA/BBA, PharmD/MBA, BA/BBA, etc. You will need to file 2 graduation applications, one for each degree.

All potential graduation candidates please [CLICK HERE](#) to go to our graduation page to apply for graduation or go to www.campbell.edu – Academics – Registrar’s Office – Apply for Graduation (this will land on the Registrar’s Office Graduation Information page).

**** Please note if you were previously approved to participate under the ‘6-Hour Rule’, know that you will need to reapply to be considered for graduation in May. You do not officially graduate until you reapply.****

The Application for Graduation is the “key” that initiates your graduation process:

1. Adds your name to the candidate list—
2. Assures that the Registrar's Office or the appropriate Graduate or Professional School performs a final audit of your record to *certify* your graduation—
3. Assures that the Registrar's Office has the most recent address, email, and contact information should we need to reach you quickly--
4. Assures that you receive information pertinent to the graduation activities as they become available or should changes occur—
5. Assures that once your degree has been certified that your transcripts are properly annotated with your graduation information including any honor you may have received plus your rank in class (for undergraduates).

The "Six-hour" Rule:

Special consideration to participate in the graduation ceremony is extended to candidates with grade point averages of 2.000 or higher in the major and overall GPAs while being within six (6) semester hours of meeting all course and hour requirements. To qualify for this special consideration, candidates must complete a graduation application first and then file a **'Request to Participate in Commencement'** form in addition to the Graduation Application. Before the Registrar's Office can execute this form, it must be signed by the candidate, the candidate's adviser, and the appropriate dean. The form also includes information about the candidate's plan to complete the missing components.

Important Dates:

- March 23, 2018: Graduation Application Deadline
- April 4 & 5: CU Bookstore Graduation Fair – You can order your cap & gown starting this date.
- April 5: Graduation Briefing, 4pm Turner Auditorium (For all Saturday Ceremonies only – Other ceremonies see your given department)
- April 29: Baccalaureate Service
- May 1: Absolute deadline for all applications, transcripts from other institutions, and any course subs or waivers
- May 10-12: Graduation Ceremonies (See below for dates, times and locations)
- May 15: Processing the graduates out of the system – transcripts will be available after these dates

Graduation Ceremony Dates and Times:

Thursday, May 10, 2018

The Jerry M. Wallace School of Osteopathic Medicine

Time: 10:00am

Location: John W. Pope Convocation Center

Friday, May 11, 2018

The Norman Adrian Wiggins School of Law

Time: 10:00am

Location: Memorial Auditorium

The College of Pharmacy & Health Sciences

This includes all Undergrad & Graduate programs in the CPHS.

Time: 3:00pm

Location: John W. Pope Convocation Center

The Divinity School

Time: 7:00pm

Location: Butler Chapel

Saturday, May 12, 2018

Main Campus (Tickets will be required for this event. Number of tickets allowed is TBD)

This includes Main Campus students only in the following areas: Undergraduates and graduates in the Lundy-Fetterman School of Business, The School of Education and The College of Arts & Sciences

Time: 9:00am (Student line up is at 8:00am)

Location: The John W. Pope Convocation Center

Adult & Online Education

This includes all undergraduates from the campuses of Raleigh (formerly RTP), Fort Bragg/Pope, Camp Lejeune and Online Education.

Time: 3:00pm (Student line up is at 2:00pm)

Location: The John W. Pope Convocation Center

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