

Date of Current Revision: July 9, 2019

Primary Responsible Officer: University Bursar

1. PURPOSE

To ensure compliance with the Veterans Benefits and Transition Act of 2018, § 38 USC 3679(e) specific to individuals entitled to educational assistance under chapter 31, Vocational Rehabilitation and Employment, or chapter 33, Post-9/11 GI Bill benefits. To provide management and employees guidelines related to compliance with the Veterans Benefits and Transition Act of 2018 to assist them in fulfilling their fiduciary duty to the University. To the extent this policy is inconsistent with the Veterans Benefits and Transition Act of 2018, § 38 USC 3679(e), the provisions of 38 USC 3679(e) shall prevail.

2. SCOPE

This policy applies to all Campbell University students entitled to educational assistance under chapter 31, Vocational Rehabilitation and Employment, or chapter 33, Post-9/11 GI Bill benefits.

3. ACRONYMS / DEFINITIONS

Certificate of Eligibility: The term “certificate of eligibility” refers to a letter issued to an eligible individual showing approval to pursue a stated program of education at a particular institution, the remaining entitlement of the eligible individual, and the ending date of the eligible individual's eligibility.

Chapter 31: The term “chapter 31” refers to educational assistance provided through the Vocational Rehabilitation and Employment for Veterans with Service-Connected Disabilities.

Chapter 33: The term “chapter 33” refers to educational assistance provided through the Department of Veterans Affairs, also referred to as Post-9/11 GI Bill.

Covered Individual: The term “covered individual” refers to any individual who is entitled to educational assistance under chapter 31, Vocational Rehabilitation and Employment, or chapter 33, Post-9/11 GI Bill benefits.

University: The term “University” refers to Campbell University, Incorporated.

4. POLICY

This policy supports compliance with the Veterans Benefits and Transition Act of 2018, 38 CFR § 3679(e) specific to individuals entitled to educational assistance under chapter 31, Vocational Rehabilitation and Employment, or chapter 33, Post-9/11 GI Bill benefits.

- Covered individuals will be permitted to attend or participate in the course of education during the period beginning on the date the individual provides the University a VA certificate of eligibility for entitlement to educational assistance under chapter 31 or 33 (a “certificate of eligibility” can also include a “Statement of Benefits” obtained from the Department of Veterans Affairs’ (VA) website- eBenefits, or a VAF 28-1905 form for chapter 31 authorization purposes) and ending on the earlier of the following dates:
 - The date on which payment from VA is made to the University.
 - 90 days after the date the University certifies tuition and fees following the receipt of the certificate of eligibility.
- The University will not impose any penalty, including the assessment of late fees, the denial of access to classes, libraries, or other institutional facilities, or the requirement that a covered individual borrow additional funds, on any covered individual because of the individual's inability to meet his or her financial obligations to the institution due to the delayed disbursement funding from VA under chapter 31 or chapter 33.
- The University will ensure compliance with this policy and certify compliance, as required by the Secretary of the Department of Veterans Affairs.

Date of Current Revision: July 9, 2019

Primary Responsible Officer: University Bursar

- The University will publish policy information in the next publication of the University catalog/bulletin/addendum (and subsequent publications) to align with all policy statements.

5. PROCEDURES

Campbell University shall develop, manage, and review processes and procedures to insure compliance with the Student Federal Educational Assistance Policy. Such processes and procedures shall be periodically reviewed as required.

6. ENFORCEMENT / SANCTIONS

Any University staff found to have violated this policy may be subject to disciplinary action.

7. EXCLUSIONS / EXCEPTIONS

No exclusions/exceptions apply.

8. RELATED UNIVERSITY DOCUMENTS, FORMS, AND TOOLS

None at this time.

9. DOCUMENT ADMINISTRATION

9.1. DOCUMENT OWNER

This document is owned by Campbell University's Business Office, which is responsible for its content and maintenance. For questions or comments, please email businessoffice@campbell.edu.

9.2. DOCUMENT REVIEW

This document is subject to periodic review to validate the content remains relevant and up-to-date. Significant or material changes to this document must be submitted to the University Bursar for review and comment prior to adoption.

9.3. CHANGE HISTORY

| Version | Description | Author | Date |
|---------|---------------------|---------------|--------------|
| 1.0 | Initial publication | Deborah Gibbs | 11 July 2019 |

9.4. APPROVAL HISTORY

| Version | Name | Title | Date |
|---------|--------------------|------------------------------|--------------|
| 1.0 | Joy Cox | Director of Veterans Affairs | 11 July 2019 |
| | Deborah Gibbs | University Bursar | 11 July 2019 |
| | Bob Cogswell | General Counsel | 11 July 2019 |
| | University Cabinet | | 29 July 2019 |

10. APPENDIX

N/A