The Department of Education has identified your FAFSA application for a selection process called verification. In order for CAMPBELL UNIVERSITY Office of Financial Aid to determine your eligibility for federal student aid for award year 2017-2018 you must complete the verification process. The purpose of the verification process is to validate the accuracy of your FAFSA data. CAMPBELL UNIVERSITY is working with the <u>SCHOOL SERVICING CENTER</u> to help you complete the verification process.

Some helpful tips from the School Servicing Center...

- The School Servicing Center (SSC) will send an email to the email address you listed on your FAFSA, and/or your Campbell University email address. The email will tell you what information you need to submit to complete the verification process.
- Watch for emails from verification@SSCwp.org or echosign@echosign.com with instructions on what you need to do to complete the process. You are only asked for information we need from you. Please follow the instructions carefully. All information must be submitted to our School Servicing Center (SSC), do NOT submit to the University.
- You will complete most or all of your verification by using the online verification interview on the "Student" tab at www.SSCwp.org. You may also upload any required documents online.
- If you have any questions, Read the FAQ's and Helpful Tips and Links about verification under the "Student" tab at www.SSCwp.org.
- Use the data retrieval tool (DRT) to transfer your tax information from the IRS to the FAFSA if at all possible.
 This reduces verification processing time significantly. If you are <u>NOT</u> able to use the DRT then you should request a Tax Return Transcript at <u>www.irs.gov/Individuals/Order-a-Transcript</u>.
- You can track your verification status on www.SSCwp.org. SSC will notify you when the process is complete. Please do not contact Campbell University with status inquiries.
- Sign up to receive text alerts messages from SSC to help track your verification status. Please remember that message and data rates may apply.
- Send an email to SSC at www.SSCwp.org/email if you have any questions.
- Finally, DON'T DELAY! The faster you respond to requests from SSC, the faster you complete verification and the faster your financial aid can be awarded.
- Note: Campbell University will not have verification status or issue resolution to share with you, SSC should be
 your point of contact for any inquiries or need for clarification. The Office of Financial Aid will only be notified
 once your verification is complete, and your financial aid awards will then be provided.