



Campbell University Institutional Review Board
P.O. Box 578, Buies Creek, NC 27506
Telephone: (910) 893-7780
Fax: (910) 893-1943
Campbell University FWA00008608
CUIRB-IRB00009201

How to register and create my CITI Program account and select my course.

1. Go to <https://about.citiprogram.org/en/homepage/> and click on the “Register” button located on the right-hand side of the page.
2. Enter “Campbell University” as your organization and click on “Continue.”
3. Enter your first and last name and email address and click on “Continue.”
***Please use your CU email address**
4. Choose a username and password for your CITI account following the instructions for each field; you must also select and answer a security question and click on “Continue.”
5. Provide information regarding gender, ethnicity and race and click on “Continue.”
6. Provide information regarding CE credits and completion of surveys and click on “Continue.” CE credits are available for purchasing by the individual.
7. Provide the required information for Campbell University as identified by the *.
8. Select the appropriate CITI course, for the type of research you conduct and click on “Next.”

Note: If you have completed CITI training at another institution, you may be able to transfer those courses/modules by using the add/change your affiliated institution on the CITI website.

Please access the [CITI Support Center](#) for further instructions.

Human Subject Research Training Courses Which Meet IRB Criteria

Required Training (select at least one group)

- Group 1: Biomedical Investigators
- Group 2: Social & Behavior Research
- Group 4: Clinical Research Students or IRB Members

Additional Training (may be mandatory depending on type of research conducted)

- Group 3: Data or Specimens Only Research
- Good Clinical Practice (GPC)
- Health Information Privacy and Security (HIPS) for Clinical Research Students
- RCR for Clinical Research Students

Completion of the CITI course

The total time is approximately 2 to 6 hours for the basic course. You may complete it at multiple sittings. The certification program is web-based and be accessed from any computer via the internet.

When you have completed your course, please print or save a copy of your certificate and list of completed modules for your records. Please notify the IRB office when you have completed your training.