

REQUEST FOR ADDITIONAL HOURS (OVERLOAD FORM) UNIVERSITY POLICY ON OVERLOADS

During the fall and spring semesters a normal class load is fifteen to sixteen hours plus one hour of physical education. During the summer sessions a normal load is six semester hours each term.

Students enrolling in more than eighteen hours (not including CUC) must obtain permission from their respective Academic Dean.

Name: _____ **Date:** _____

Student ID: _____ **Advisor:** _____

Current GPA: _____ **Number of Semesters at Campbell (Include current semester):** _____

Average load while at Campbell (Credit Hours): _____ **Hours Earned (Include current enrollments):** _____

Purpose for requesting overload: _____

Advisor's Comments: _____

Course requested for overload: _____

Number hours Overload Requested: _____ **Total Number Hours to be Taken:** _____

Advisor's Signature: _____ **Date:** _____

Department Chair's Recommendation: _____

Approve _____ **Reject** _____ **Department Chair's Signature:** _____

Dean's Signature: _____ **Date:** _____