

CITI Conflict of Interest Training

To complete Conflict of Interest Training (COI)

Have you registers for CITI training before?

Yes

No

Go to <https://about.citiprogram.org/en/homepage/> and select the “Log In” button located on the right-hand side of the page

Go to <https://about.citiprogram.org/en/homepage/> and select the “Register” button located on the right-hand side of the page

Enter your username and password and select “Log In”

Select “**Campbell University**” as your organization affiliation (agree to the terms; confirm you are an affiliate of Campbell) and select “Continue.”

Select ‘View Courses’

Enter your first and last name and email address and select “Continue.”
***Please use your Campbell University email address**

Scroll to the bottom of the page and select ‘Add a Course’

Choose a username and password for your CITI account following the instructions for each field; you must also select and answer a security question and select “Continue.” (note: you keep this username and password for as long as you need to access CITI training, so choose something user friendly that you will still remember even after you leave Campbell).

A set of questions will come up. You need to answer questions 1 and 7. For questions 7 make sure to answer ‘yes’ for Would you like to take the Conflicts of Interest course? And then select ‘submit’

Provide information regarding gender, ethnicity and race and select “Continue”

It will bring you to the ‘Active Courses’ page. Scroll down to where you see the Conflict of Interest Course and select ‘Start Now’

Provide information regarding CE credits and completion of surveys and select “Continue.” CE credits are available for purchasing by the individual—you don’t need CE credits.

Provide the required information for Campbell University as identified by the *.

Select the appropriate CITI course (Conflict of Interest) and select “Next”

Note: If you have completed CITI training at another institution, you may be able to transfer those courses/modules by using “add/change” your affiliated institution on the CITI website

When you have completed the course you will have an option to view, print, share record. Please make sure to print/save the certificate as a pdf to your computer for future reference and email OSRP a copy of it as well.