



CAMPBELL
UNIVERSITY

Sponsored Research & Programs

General Ledger Journal Entry/Transfer Form

Date:		Are attachments included:		
Project:	Sponsor: PI: School/Department: Title:			
Requester:				
Justification/Description: (attach additional supporting documentation if needed)				
General Ledger Transfer: Enter GL ACCT No. (XX-X-XXXXX-XXXXX-X), GL ACCT NAME, DEBIT (\$\$) and CREDIT (\$\$) amounts	GL ACCT No.	GL ACCT NAME	DEBIT	CREDIT
REQUIRED APPROVAL SIGNATURES - Email signed and dated form with supporting documentation (i.e., quotes, invoices, contract, receipts, etc.) to osrp@campbell.edu . Approver's signatures below certifies your review and approval of all supporting documentation associated with this request. When printing select to print only the "Active Sheets" and using the "Fit Sheet on One Page" option.				
Award Signature Officials		Signature		
Principal Investigator(PI)/ Program Director(PD)				
CUSOM Business Manager (if grant funded via CUSOM)				
PI/PD's Dept Chair/Supervisor				
OSRP				
Alton Hardison, Jr, Assistant Vice President of Business				