



FREDERICK L. TAYLOR
SCHOOL OF RELIGION
CAMPBELL
UNIVERSITY

Divinity School

Student Handbook

2025 - 2026



Campbell University Divinity School

Campbell University Divinity School is located in Taylor Hall, next to Butler Chapel (grid F6 on the campus map, p. 24). The lot behind the Health Center (HEA) provides the most convenient parking for our students and visitors. All guests must display a parking pass on their rearview mirror when visiting campus. Parking passes are distributed by the Parking Administration Office located in the Campus Safety Building (SAF, grid H* on the campus map). Questions regarding parking passes can be directed to (910) 893-1550.

Campbell University Divinity School is pleased to provide our students with a Student Handbook outlining the various policies and dimensions of the school that affect student welfare. The availability of this handbook reflects our belief that students make up the heart of this school.

This handbook is intended as a guideline for students and should not be construed as an offer to contract or as a contract between Campbell University, Incorporated, and any student or a warranty or any entitlements, programs, regulations, or benefits set forth herein. Because of the ever-changing nature of student life and issues affecting student welfare, information in this handbook may be changed, modified, or deleted as necessary to conform to school and university policies, to accrediting guidelines, and to the requirements for graduate programs of the Divinity School. The Dean and the Assistant Dean for Academic Programs will make available to students new policies, changes in present policy, or deletions should they arise. This handbook supersedes all previous editions of this handbook. Please keep this handbook in a safe place to be available for consultation.





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Campbell University Mission Statement

The mission of Campbell University is to graduate students with exemplary academic and professional skills who are prepared for purposeful lives and meaningful service. The University is informed and inspired by its Baptist heritage and three basic theological and biblical presuppositions: learning is appointed and conserved by God as essential to the fulfillment of human destiny; in Christ all things consist and find ultimate unity; and the Kingdom of God in this world is rooted and grounded in Christian community. The University embraces the conviction that there is no conflict between the life of faith and the life of inquiry.

To fulfill its mission, the University:

1. presents a worldview informed by Christian principles and perspectives;
2. affirms that truth is revelatory and transcendent as well as empirical and rational, and that all truth finds its unity in Jesus Christ;
3. influences development of moral courage, social sensitivity, and ethical responsibility;
4. gathers a diverse community of learners;
5. delivers academic instruction in the liberal arts and sciences and professional preparation at both undergraduate and graduate levels through traditional, extended campus, and online programs;
6. transfers to students the vast body of knowledge and values accumulated over the ages;
7. encourages students to think critically and creatively;
8. fosters the development of intellectual vitality, physical wellness, and aesthetic sensibility;
9. forges a community of learning that is committed to the pursuit, discovery, and dissemination of knowledge;
10. provides students with opportunities for servant leadership and community engagement, with an emphasis on underserved communities;
11. cooperates with other educational institutions to expand learning opportunities for students;
12. offers service and other opportunities to the greater community through athletics, continuing education, and cultural enrichment programming.

Greetings From the Dean

Dear Student,

Welcome to the Campbell University Divinity School!

At Campbell, you will hear frequent references to our mission to be “Christ-centered, Bible-based, and ministry-focused.” These six words express our highest priorities. The first and highest priority is to be faithful followers of Jesus in our daily lives and our life together. The Bible is our primary guide for this pursuit, and so we study it diligently and carefully, including all the ways that it has guided and corrected Christian communities across the centuries. The ultimate purpose of our study, however, is not just knowledge for its own sake but to prepare to serve others in the way of Jesus. These priorities guide our work and provide common ground for people from many backgrounds, traditions, and ways of understanding our faith. Gathering around this mission provides a genuine and deep experience of Christian community.

As a graduate seminary embedded in a great university, we are strongly committed to academic excellence. We also believe that ministry is a holistic calling that requires growth of our whole selves, spiritually, emotionally, and relationally.

Life in Christian community requires cooperation, consideration, and participation. Thus, the information in this Student Handbook is printed to help you to succeed as a student and to experience life to the fullest in our school. We call upon you to give your best in promoting our school and the family atmosphere we seek to cultivate. Do not hesitate to ask for assistance from the deans, faculty, and staff should a need arise.

We hope the information in this handbook will be helpful to you, and that God will richly bless your journey with us.

Grace and Peace,



Barry A. Jones
Dean



Statement of Purpose

The Campbell University Divinity School has a formally adopted statement of institutional purpose which clearly reflects the mission and sets forth the School's particular identity and values. This statement of institutional purpose communicates clearly and vividly the commitment of the deans, faculty, administrative staff, and students. Moreover, the Divinity School has enjoyed uncommon affirmation for the convictions, clarity, and commitment described by this statement of institutional purpose and mission. The University Board of Trustees formally affirmed and adopted the statement prior to the announcement and beginning of the school. The statement of institutional purpose is printed in all documents of the school:

The purpose of the Campbell University Divinity School is to provide Christ-centered, Bible-based, and Ministry-focused theological education.

The Campbell University Divinity School is clear about its mission and purpose. New students entering the school each semester are featured in a covenant and commissioning service where they are challenged to become "Christ-centered, Bible-based, and Ministry-focused" servants of Christ and the church. Each student in the school knows the mission statement, and many have adopted this statement as their personal philosophy of ministry. The deans and faculty have experienced the value of a clear and realistic mission statement that can be easily remembered and passionately adopted. The Divinity School Statement of Purpose is clearly consistent with the University's Mission Statement and is a positive outgrowth of its excellence. It is our conviction that this purpose statement reflects the essence of theological scholarship and the mission of the church.

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Community Resources and Services

In the following pages we provide specific information about the topics in which students are most likely to be interested. However, if we do not include something about which you have a question, please do not hesitate to ask any member of the staff or faculty.

Banking

Several banks are convenient to the University campus. First Citizens Bank is located on Main Street near the Post Office. First Bank, New Century, Truist, SECU, and PNC Bank have branches in the nearby towns of Dunn, Lillington, and Angier. 24-hour ATMs are conveniently located near campus.

Bookstore

Students may purchase books, school supplies, and other items at the campus bookstore. The bookstore is operated by Barnes and Noble. Hours of operation can be found at campbell.bncollege.com.

Building Hours

Taylor Hall of Religion is open from 8 a.m. to 9 p.m. during weekdays and at other times for special occasions.

Butler Chapel

Butler Chapel is home to the university's Office of Spiritual Life and serves as the location of the Divinity School's weekly chapel services, annual lectures, and other special events throughout the year.

Children/Child Care

Childcare issues frequently arise when Campbell holidays and those of the child's school do not match, or when a child is sick and cannot attend school or day care. Arranging childcare off campus is the personal responsibility of students who have children. Students must plan for

these times in advance. Students are not authorized to bring children to campus for extended periods of time. Frequent or lengthy visits of children are not permitted, as they may create disruptions and distractions and present liability to the University for their safety. Children may not attend classes or be left unattended on Campbell property.

Church Attendance

Students are encouraged to remain active in a local church while attending Divinity School and/or to seek staff positions to enhance their spiritual growth and practical experience. Two churches are adjacent to campus, Buies Creek First Baptist Church and Memorial Baptist Church.

Concert Series

Each year the University Fine Arts Department sponsors a wide variety of performances, bringing to campus groups with varying emphases and ranging in style from classical to big band jazz. Performances, dates, and concert times can be obtained from the University Events Calendar at campbell.edu.

Copy Machines

Copy machines are available for student use in the library. To print or make photocopies in the library, Campbell users must first add Creek Bucks to their account. Guests may pay in cash to print by visiting the Circulation Desk. Printing

costs \$0.05 per side for black and white pages, or \$0.15 per side for color pages.

Dining Options

Many of the dining options offered by Campbell University are contained in the new Oscar N. Harris Student Union, located across the Academic Circle from Taylor Hall. Here you will find Gaylord's Kitchen, Campbell University's main cafeteria, with a wide variety of fare including multiple "exhibition cooking" stations. Also in the Student Union are the Oasis Grill, Boar's Head Deli, Oath Pizza, and the Camel Smoothie Bar.

Other campus dining options include Moe's Southwest Grill, located on Main Street near the Post Office; Chick-Fil-A, located in Britt Hall; and Starbucks Coffee located in Wiggins Library. Java City is located at the Medical School, and there are P. O. D. (Provisions on Demand) locations in Wood Hall, Strickland Hall, and Lundy-Fetterman School of Business.

A range of payment options is available at each of the University dining facilities. Cash and credit cards are accepted. Students may also place funds in a "Creek Bucks" account (separate from student's tuition and fees account) tied to the student identification card. Creek Bucks can be used at the dining facilities, bookstore, some vending machines, and a number of off-campus vendors. Funds can be added to a Creek Bucks account using a credit card by visiting the service portal at cu.campuscardcenter.com/ch/login.html.

In addition to the on-campus dining options, there are several restaurants located in the shops on Marshbanks Road next to the campus, and many additional restaurants are located within short driving distance of campus in the communities of Lillington, Dunn, Erwin, Coats, and Angier.

Dress Code

As students in the Divinity School, we are witnesses for Christ on campus and before others. Students are asked to wear clothing that reflects a good witness as a minister and representative of the Lord. Generally, this means that business casual is acceptable except on special occasions during which more formal attire is requested. Cut-off shorts, shirts with inappropriate slogans, and ball caps are not acceptable.



Emergency Preparedness

The U.S. Department of Homeland Security has established a Homeland Security Advisory System to make the American public aware of changes in the possibility of terrorism. According to the Department, members of college

communities should be observant of unusual circumstances and other suspicious items or activities. Every member of the Campbell community has a role to play to ensure the safety of our campus. In the event you see something unusual, please contact Campus Safety at 910-893-1911, or you may simply dial 1911 from any phone on campus. As always, if you anticipate a change in your daily routine, we encourage you to make family and friends aware of your plans.

The University maintains plans to address emergency preparedness, response, and recovery. Additionally, the University has established lines of communication with local, state, and federal agencies that will assist Campbell officials in responding to any emergency situation. In such an event, guidance will be available through the following resources:

- By calling the

Campus emergency

hotline at (800) 334-4111, ext. 5700

- By viewing the Campbell University website at www.campbell.edu
- By reading your campus e-mail
- By watching social media and local news channels
- By signing up for the Campbell U Connect emergency text alerts

For more information about emergency preparedness, or to register for the Campbell U Connect text alert service, visit www.campbell.edu/campus-safety/emergency-preparedness.

Health Services

The Campbell University Health Center is an outpatient physician practice that provides outstanding health care services

to Campbell students, faculty, and staff and to the Harnett County community. The Health Center is located on T. T. Lanier Street across from Butler Chapel.

Appointments

Students in need of non-emergency medical services may make an appointment by calling the Health Center at (910) 893-1560 during regular office hours. For health emergencies, students should call 911.

Charges

Campbell University Health Center accepts most forms of insurance. It is the responsibility of the student to determine whether his or her insurance will cover services provided by the Health Center. Students are expected to pay any co-pays or other fees at the time of service.

Counseling Services

Graduate and professional students are not eligible for services through the University Counseling Services. Instead, the Divinity School has arranged for assistance for counseling services through CareNet. See the Assistant Dean for Academic Services for more information.

Pharmacy

The Campbell University Health Center includes a pharmacy which can fill a limited selection of prescriptions. For details, visit www.campbell.edu/health-center/health-center-pharmacy/.

Helpdesk

The Information Technology Services Help Desk aids students with questions about student email, registering devices for use on the University's wireless network, logging into Blackboard, updating computers for virus and malware

protection, cleaning viruses and spyware, and diagnosing other issues. The IT Services Help Desk can be accessed through email (helpdesk@campbell.edu) or by calling (910) 893-1208. Students should include their Campbell University ID number when emailing the Help Desk for assistance or have it available when contacting the Help Desk by phone.

Housing

A wide variety of apartments, mobile homes, and houses are available for rent from private companies and individuals in the Buies Creek area. Upon request, the Divinity School will provide a list of local agencies that are available for assistance in locating housing.

Inclement Weather Policy

Divinity School classes will not meet whenever inclement weather endangers traveling to and from the campus. Decisions concerning inclement weather will be made available on the website, e-mail, social media, or voice mail at (800) 760-9827, extensions 1830 or 1849.

Students should check the above sources for Divinity School-specific information. Divinity School instructions may be different from general Campbell University information broadcast on local television stations. If in doubt, call the Divinity School before leaving home or while en route as weather conditions often change quickly. Students are encouraged to use their own good judgment relative to safety in traveling to school. Even when it is safe to hold classes on campus, commuting students may not be able to travel safely to the campus. In such cases, students will

not be penalized and will be able to make up missed work.

Lost and Found

If a student loses personal belongings on campus, he or she may contact the Divinity School staff to see if they have been turned in. Likewise, students finding misplaced personal belongings should turn them in to the Administrative Assistant in the Dean's office.

Lounge

A student lounge is provided on the first floor of Taylor Hall (T-124), where students may pick up their campus mail, enjoy fellowship, study, and eat their meals. Refrigerators, coffee makers, and microwave ovens are available. All students are asked to contribute to maintaining the cleanliness and orderliness of the student lounge.

Mail Service

The Buies Creek Post Office is located on Main Street across from the Wallace Student Center. Students can secure a post office box for a small fee.

Pets

Pets are not allowed in the Divinity School at any time, with the exception of those needed to assist persons with disabilities.

Recreational Facilities

A variety of recreational facilities are available to students at Campbell University. The availability of these facilities varies according to athletic events and classes that use the facilities. Specific hours of operation and requirements for each facility are posted

at each facility. The facilities available to students include the following:

- Barker Lane Stadium—enjoy Campbell football games and tailgating.
- Carter Gymnasium—available for basketball, free weights, and free exercise classes.
- John W. Pope Jr. Convocation Center—home to CU basketball, wrestling, volleyball. The Holding Fitness Center is also available at this location.
- Keith Hills Golf Course—a twenty-seven hole golf course located across U.S. Highway 421 in the Keith Hills Country Club.
- Nathan Johnson Natatorium—an Olympic-sized indoor swimming pool.
- Nisbet Tennis center—seven high quality courts.
- Oscar N. Harris Student Union—includes a two-story fitness center, game room, and multi-purpose theater.
- Outdoor Recreational Areas—fields for baseball, soccer, volleyball courts and open areas, cross country and rubberized track facilities.

Intramurals

Campbell University Campus Recreation's Intramural Sports program provides students, faculty, staff, and alumni the opportunity to participate in a variety of competitive and recreational sport activities. Intramural Sports offers more than 30 different activities. To find out information about schedules and the sports offered, contact Campus Recreation at (910) 893-1367 or visit the website at www.campbell.edu/life/campus-recreation/intramural-sports/.

Refreshments

Softdrink and snack machines are located on the basement floor of Taylor Hall. Please also see Dining Options above.

Resource and Referral

Campbell University Divinity School encourages students to seek ministry positions in local churches and other ministry settings. To assist students and alumni, the Divinity School provides resource and referral information to help connect students and alumni who are seeking church positions with churches and ministries seeking ministers and interns. This service does not provide an endorsement of any particular student nor of any particular church or ministry, but simply offers a referral service. The Administrative Assistant to the Dean will gladly assist students interested in making use of this service.

Security

In case of an emergency, call 911 from a campus phone or Campus Security at (910) 893-1375. By virtue of its rural location, Campbell University has historically provided a safe environment for its students. Nevertheless, reasonable precautions are required to maintain the security of the campus. Common sense dictates that students keep the doors to their vehicles and residences locked.

Students are urged to become familiar with the placement and operation of security telephone stations placed throughout the campus. Each station is equipped with a direct telephone link to Campus Safety. The stations are easily identified at night by a blue light. There are two stations of particular interest to Divinity Students, one located at the rear

corner of Taylor Hall, facing the chapel, and the other located midway between Taylor Hall and Carrie Rich Hall, beside the brick walkway.

Student Advisory Leadership Team (SALT)

The Student Advisory Leadership Team (SALT) represents and promotes student interests in the decision-making processes of Campbell University Divinity School by cultivating and maintaining leadership among the students. The mission of SALT is “to partner with faculty and staff to offer ministry to the students and families of the Divinity School through fellowship, encouragement, and support.”

Student Directory

A student directory is published each semester to provide the student body with photos and contact information for each of the current students.

Student E-mail Accounts

As soon as they enroll at Campbell, students receive a Campbell University student e-mail address. This is the official address used by professors, the Office of Student Services, Bursar’s Office, and others to contact students for classes and other University business. Graduates of Campbell University may keep their e-mail address for life. For help setting up or accessing their Campbell e-mail accounts, students should contact the IT Services Help Desk at (910) 893-1208 or helpdesk@campbell.edu.

Vehicle Registration and Parking

Any student attending Campbell University and all residents of Campbell-owned housing who own or operate a

motor vehicle on campus are required to register with Parking Services. All students registering a vehicle will receive a decal which must be properly displayed on the vehicle. Divinity Students should park only in commuter lots such as the lot located behind the Health Center. Parking in any other lot may result in a ticket and fine. Note that Memorial Baptist Church and Buies Creek First Baptist Church are separate from Campbell University, and students may not park on their property. Additional information is available from the Department of Campus Safety.

Wireless Network

Registered students have access to the Campbell University wireless network throughout the campus. Access to the network is governed by the University’s Acceptable Use Policy (www.campbell.edu/information-technology-services/acceptable-use-policy). Further information about access to and use of the wireless network is available in the Student Lounge; assistance is available from the Helpdesk at (910) 893-1208.



Worship



Chapel

The Campbell University Divinity School community worships together each Tuesday from 11:00 am to 11:50 am. Chapel attendance is encouraged for all students and required for those in any formation course.

Commissioning Services

A Service of Convocation and Commissioning at the beginning of each Fall semester recognizes new students as they begin their Divinity School journeys and gives an opportunity for returning students to reflect on their calling and their journeys. It is one of the

highlights of the semester.

Covenant and Hooding Graduation Service

The Covenant and Hooding Service is a highlight of the Divinity School experience as graduates gather with family, friends, and the Divinity School community to celebrate graduation. At the service, graduates receive their diplomas and their academic hoods in recognition of completion of requirements for the Master of Arts in Faith and Leadership Formation, Master of Arts in Christian Ministry, Master of Divinity, or Doctor of

Ministry degrees. This is not only a celebration of academic achievement, but also a special service of worship.

Ensemble

An open invitation is extended to students who would like to sing in the Divinity School ensemble. Students may receive one credit hour for participation in the ensemble and chapel. Rehearsals are held each Tuesday prior to chapel. The ensemble is expected to be available for worship leadership during chapel services and at other times as announced. Participants are expected to dress as worship leaders. The ensemble is sometimes asked to perform at other Divinity School or University functions.

Spiritual Formation

Throughout the Divinity School experience, great attention is placed on the development and nurturing of the spiritual life of students as well as spiritual development in a congregation. Worship experiences are central in the life of the school and are complemented with precept groups, classes in spiritual formation, spiritual life retreats, covenant groups, and opportunities for leadership in spiritual formation events. Students experience the family of the body of Christ in worship and fellowship among faculty, staff, and students in the school.

Academic Resources and Information

Academic Advisement

Each student is assigned an academic advisor when he or she matriculates for the first time. Students are responsible for monitoring their own progress toward graduation, but faculty advisors are available as needed for consultation related to course selection, academic requirements, and other academic needs. Advisement opportunities are also built into selected classes in the curriculum.

Academic Conduct

Campbell University Divinity School is not only a faith community but it is also an academic community, operating in a manner consistent with the Academic Conduct Statement of Principle and the Code of Honor expected of students enrolled in any school of Campbell University. These expectations are described in the Campbell University Student Handbook and the Campbell University Undergraduate Bulletin.

We call upon all students to respect this place of learning by faithfully attending classes, completing assignments, preparing for each class session, and caring for the classroom facilities. Students are expected to abstain from cheating of any kind, plagiarizing, fabricating, falsifying work, or engaging in any form of dishonesty. Students are expected to demonstrate appropriate behavior both inside and outside the classroom, showing respect for all.

Disruptive, disrespectful, or dishonest conduct will not be tolerated, nor will conduct contrary to the Academic Conduct Statement of Principle and the

Code of Honor. Such conduct is not consistent with the purpose, goals, and spirit of Campbell University Divinity School and are detrimental to our shared academic and faith community.

Sanctions

Faculty members retain complete discretion in responding to violations of academic conduct according to the nature and severity of the offense. Faculty members may choose less formal options such as counseling with the student as an initial means to educate and/or reform, counseling with the student and issuing an initial warning, or allowing a second attempt to complete an assignment, test, or quiz.

Should the offense be sufficiently grievous that the faculty member believes a formal sanction is in order, faculty may assign a failing grade on the relevant assignment, test, or quiz, or may assign a failing grade in the course. Should either of these sanctions be applied, the faculty member shall a) inform the student of the grade and the reason(s) for which it was assigned, and b) send a letter to the Assistant Dean documenting the academic misconduct and assigned sanction; this letter will be placed in the student's file. Once a student has received a sanction in a course for academic misconduct, the student will be prohibited from officially dropping or withdrawing from the course.

Should a student be assigned a second formal sanction as a result of academic misconduct at any time during the student's pursuit of a degree, the student may be suspended from the University for

at least the remainder of the semester with a notation applied to the student's transcript and file. Further offenses are cause for dismissal.

Appeals

Student appeals on academic issues must be initiated on a timely basis, generally within two weeks of the occurrence of the issue or notification to the student of an academic sanction. In the case of a grade for an assignment received before the end of the semester, the appeal must be initiated no later than two weeks from the time the grade is received or before the end of the semester, whichever comes first. In the case of the final grade for a course, the appeal must be initiated within two weeks of the end of the semester.

Appeals related to grades, including grade penalties assigned in response to violation of the academic Code of Honor, should first be initiated with the instructor. If the matter cannot be resolved satisfactorily at this level, either the instructor or the student may appeal the matter to the Assistant Dean. The decision of the Assistant Dean may be appealed to the Dean. Each level of appeal must be made within two weeks of the previous decision. The decision by the Dean is final and may not be appealed. Appeals related to other

academic issues, including suspension or dismissal for violations of the academic Code of Honor or academic restriction, must be made within two weeks of receiving notification of the suspension, dismissal, or restriction. The appeal must be submitted in writing to the Assistant Dean, who will review the matter and will notify the student of his or

her decision. Students may appeal this decision to the Dean by submitting a written appeal within two weeks of receiving the decision. The decision of the Dean is final and may not be appealed.

The student's faculty advisor may serve as a resource for resolving academic issues and may be utilized by the student, instructor, Assistant Dean, or Dean as appropriate. Appeals regarding admission

decisions

should be made to the appropriate Admissions Committee, which is made up of the Assistant Dean, the Director of Admissions, and appointed faculty members. The decision of the committee may be appealed to the Dean. Each level of appeal must be made within two weeks of the previous decision. The decision by the Dean is final and may not be appealed.

Academic Restriction

Academic restriction limits the number of hours and the selection of courses a student may take when the student has not demonstrated the ability to meet the school's minimum 2.0 GPA required for continued enrollment and for graduation. A student who has attempted at least 9 hours of course work and whose overall GPA has dropped below 2.0 will be placed on academic restriction. A new student may be admitted on academic restriction when the student's previous academic record indicates that taking a reduced load would enhance the student's potential for meeting the school's minimum GPA.

Students on academic restriction may take no more than 9-11 hours, selected in consultation with an academic advisor, and will be reminded of and encouraged to make use of the academic support services provided by the school. Students on



academic restriction are not eligible to receive scholarship assistance through the Divinity School.

Academic restriction will be re-evaluated at the end of every semester. Students who have raised their overall GPA to 2.0 or above will be removed from academic restriction. Students who have not shown improvement in GPA will be issued a warning, and the student will be required to have courses approved by both the academic advisor and the Assistant Dean. A student who remains on academic restriction for two consecutive semesters is subject to dismissal.

Academic Support

The Divinity School provides academic support services including study groups, seminars, and on-line resources. In order to access academic support services,

students should contact the Assistant Dean for Academic Affairs.

Writing Workshops

From time to time the Divinity School offers writing workshops. These sessions deal with the basics of writing, including organizing research, writing a draft, improving grammar, citing sources, and preparing a bibliography.

Auditing

Auditing allows a student to take a class for significantly reduced cost; this class is shown on the student's transcript but does not offer any credit or grade. Auditing is offered on a space-available basis only to currently enrolled students, alumni, and persons accepted for specialized programs offered at Campbell.

Blackboard

The Blackboard Academic Suite is the learning management system used by many professors on campus. It may be used to offer an on-line course or to supplement a classroom-based course by communicating important information, supplying syllabi or other course documents, offering supplemental instruction or assignments, conducting testing, or providing other enhancements to classroom learning. The Blackboard Academic Suite uses the same user name and password as required for other Campbell on-line services. For assistance in accessing Blackboard, contact the the IT Services Help Desk at (910) 893-1208 or helpdesk@campbell.edu.

Class Attendance

Regular and punctual attendance is expected for all classes and activities. Specific requirements for any given class will be set by the professor. Since

attendance and participation affect learning, students who miss more than one week of a class will be subject to make-up work or a grade penalty. Students who miss more than two weeks of class time (15% during the summer term) will be subject to failing the course for this reason. Students are expected to be on time for class meetings.

Computers

Many academic assignments will require the use of a computer to complete. Students may use personal computers or may make use of computer stations available in Wiggins Memorial Library. A limited number of computers are also available in the student lounge for use by Divinity School students only.

Continuing Enrollment

As students juggle academic expectations with family and work obligations, ministry responsibilities, and more, it is not unusual for students to need to take a semester leave from classes during their degree programs. The Divinity School seeks to maintain community and support for students during such times, and encourages students to seek advisement from faculty, attend chapel services, make use of student services and the resource and referral service, and visit as their schedules allow.

Course Drops, Adds, and Withdrawals

Policies related to adding, dropping, or withdrawing from classes are contained in the Divinity School Bulletin. In any given semester, the dates for the last day to receive a refund of tuition and fees, the last day to add a course, the last day to drop a course, and the last day to withdraw from a course are provided in the Divinity School Academic Calendar.

Within the specified dates, students may add, drop, or withdraw from courses. When a student drops a course, that course is not counted as hours attempted; therefore it is not included in the student's transcript and it does not factor into the calculation of GPA or the determination of full-time status or financial aid. When a student withdraws from a course, that course is counted as hours attempted, and it is shown on the student's transcript as a "W." The withdrawal is not factored into the calculation of GPA, but the hours are factored into determination of full-time status and financial aid. The attempt also counts against the total number of attempts allowed for a course.

Adding, dropping, or withdrawing from a course requires the professor's signature on the appropriate form, available from the Office of the Assistant Dean. The form must be returned to the Office of the Assistant Dean no later than 5:00pm on the date specified in the Academic Calendar.

After the last day to withdraw from a class, as specified in the Divinity School Academic Calendar, students may not withdraw from a course without receiving an "F" and this grade will be counted in the calculation of GPA. The exception to this policy is a withdrawal from all classes due to special circumstances such as a military deployment or medical emergency. Documentation of the special circumstances and approval from the Dean is required for special circumstances withdrawal. A student who desires to

withdraw from the Divinity School must withdraw from all courses and complete a Notice of Withdrawal form, available in the Office of the Assistant Dean. The withdrawal from courses will be treated in accordance with the policies outlined above and described

in detail in the Divinity School Bulletin.

Grading and Academic Requirements

Information about grading, evaluation, and related academic requirements may be found in the current Divinity School Bulletin. Additional information for each course is outlined in a syllabus provided by the professor. Final grades for a course are made available via Self Service (see below); grades may not be given verbally by the Divinity School staff.

Graduation

The Divinity School awards degrees once per academic year during a combined service of Hooding and Graduation in the spring semester. Since most students graduate from Divinity School only once in a lifetime, and since the Divinity School emphasizes a family atmosphere and the importance of the community of faith, attendance at the Hooding and Graduation Service is required. Permission to be absent must be requested in writing to the Dean at least one month prior to the event. If permission is granted, students not attending the service will be granted their



degrees in absentia. It is the student's responsibility to make arrangements with the Registrar's Office or Dean's Office to obtain his/her diploma. Also, graduating students must clear their accounts with the Bursar's Office in order to receive their diplomas.

Graduation with Distinction

Students in the MDiv, MACM, and MAFLF programs who meet the residence requirements as established by the faculty and who earn a GPA of 3.80 or above on all

course work attempted will graduate "with distinction." This honor is noted on the diploma and in the graduation ceremony and program.

Library

Wiggins Memorial Library serves as the main library of the university. Its mission is to facilitate access to information resources that support learning, teaching, and research; to provide training for effective and ethical use of these resources; and to support the Campbell community through a state-of-the-art academic environment. It offers over 59,000 square feet of space featuring quiet individual and collaborative group study areas, 10 group study rooms, a conference room, and a 24-hour study lounge. The library is a technology-equipped space with over 60 PC and Macintosh public workstations. The library collection contains more than 560,000 print and e-book volumes, more than 100,000 print and electronic serial subscriptions, more than 178,000 microforms, and, more than 160,000 media materials. The library's website (www.lib.campbell.edu) serves as a gateway to this wide array of resources and provides access to many services, including research assistance, interlibrary loan, and electronic reserves. The core theological collection is located on the second and third floors of the Kivett Stacks. A theological reference collection is housed on the third floor of Kivett. The librarians at the Research Assistance Desk on the first floor of Wiggins can assist students as needed.

Repeating a Course

Students who receive a D or F in a course may choose to repeat the course under the following conditions:

- The course may be retaken only once.
- Only the grade for the repeated course will figure into the student's GPA; however, both course attempts and grades will be listed on the student's transcript.
- Credit toward degree requirements and GPA will count only once.

Resources for Persons with Disabilities

In accordance with the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, Campbell University does not condone or permit discrimination against qualified applicants and students with disabilities in its educational programs, activities, services, and practices. All students are expected and required to meet the same basic academic and behavioral standards, but reasonable accommodations for documented disabilities will be made to enable every student to participate in and benefit from all educational programs and activities. Accommodations may include modification of course assignments, extended time for testing, use of auxiliary equipment, and so on.

It is important to note that the Americans with Disabilities Act prohibits University personnel from requesting information from students about disabilities. Therefore, it is the student's responsibility to make known and document his or her need for assistance through the University Office of Student Success. The Office of Student Success works in partnership with the Divinity School to determine appropriate accommodations and to provide needed assistance. The Office of Student Success is located at 227 Main Street (between the Wallace Student

Center and Carter Gymnasium). For more detailed information regarding this policy, please contact the Assistant Dean for Academic Affairs.

Self Service

Self Service is a system that allows students to plan coursework, check grades, and review billing and financial aid information. Students may log into the service with their Campbell username and password at ss.campbell.edu. Further instructions for using and logging into Self Service are provided during the new student Orientation and Matriculation. The IT Services Help Desk, (910) 893-1208 or helpdesk@campbell.edu, is available to assist with any questions or problems that students may encounter.

Submission of Assignments

All assignments should be submitted on time using the method indicated in the course syllabus. Professors may require students to submit written assignments through the Turnitin module of the Blackboard course management system, via email, or in printed form. Students may use a method of submission other than what is specified in the syllabus only with prior permission from the professor. If not

otherwise specified, all course work must be completed and submitted by the last day of classes at the end of each semester.

For guidance in formatting formal written assignments, students are encouraged to purchase *A Manual for Writers of Term Papers, Theses, and Dissertations* by Kate L. Turabian. A simplified adaptation of Turabian's guidelines is provided in the student lounge.

Plagiarism

Plagiarism includes, but is not necessarily limited to, the following examples:

- Using the words or ideas of others without proper attribution (i.e. footnotes or endnotes).
- Paraphrasing the words or ideas of others without proper attribution.
- Failing to place within quotation marks (or set off as block quotes) material taken verbatim from any source, whether cited or not.
- Incorporating into one's own work the sources cited by another author without crediting that author as the source of those sources.
- Submitting a document written by someone else (e.g., a classmate) but representing it as one's own.
- Submitting the same work in more than one class without prior approval of all professors responsible for the courses.

Note: In some cases in which written work expresses common concepts in a discipline, attribution may not be necessary (unless one is quoting the description of the concept from a specific source). When in doubt, however, the best course is to provide more documentation than may be needed rather than less.

The honor code for University graduate students defines cheating on exams and plagiarism and describes the consequences of such infractions. These consequences can include any of the following actions: (1) being dropped from the class, (2) receiving an "F" for the course, (3) being removed from the

graduate program, (4) having the matter referred to the Dean, and (5) having a report inserted in the student's permanent cumulative file.

Transcripts

Students may request an official copy of their university transcript through the Registrar's Office. Students may also access their transcripts via a secure on-line system. For details, students should visit www.campbell.edu/registrar/order-a-transcript.

Use of Electronic Devices

Cell phones must be silenced or turned off during class and chapel. Please give the Divinity School main office phone number (910-893-1830) or Academic Affairs office number (910-893-1882) to churches, family members, or child care givers as an emergency contact number. In case of an emergency, one of the staff will come and get the student.

Laptop computers, tablets, voice recorders, or other electronic devices may be used during class only with prior permission from the professor. When permission is granted, these devices may be used for taking notes, but only if they are used in such a way that they do not distract other students. Other related activities may be approved by the professor (e.g., using Bible reference software during a discussion), again only with prior permission. In no case may electronic devices be used to send e-mail, play games, browse the Internet, or otherwise engage in activities unrelated to or disruptive of the class. All electronic devices must be turned off and put away during examinations.

Financial Information

Financial Assistance

Thanks to the generous support of individuals, churches, the University, and related denominational and religious organizations, the Divinity School is pleased to provide a strong program of financial assistance. A full description of all financial assistance offered is available in the Divinity School Bulletin and on the Divinity School website.

Financial assistance is designed to supplement, not replace, the primary resources of a student. Students are encouraged to consult carefully with the Divinity School Director of Admissions and the Admissions and Student Finances Counselor to develop an appropriate and responsible strategy for affording the cost of graduate theological education. Students are even more strongly encouraged to consult before accepting or relying on any student loans that are offered through the university. Most

endowed scholarships require a student to be enrolled in 9 or more hours; however, limited financial assistance may be available to part-time students when funds permit. Changes to a student's enrolled hours through adding or dropping of classes may result in a change of amount or eligibility for financial assistance. Students who are placed on academic restriction are not eligible for awards from endowed scholarships. Once a student is removed from academic restriction, financial assistance will be re-evaluated by the Financial Assistance Committee.

Questions about financial assistance should be directed to the Divinity School Director of Admissions or the Admissions and Student Finances Counselor.

Insurance

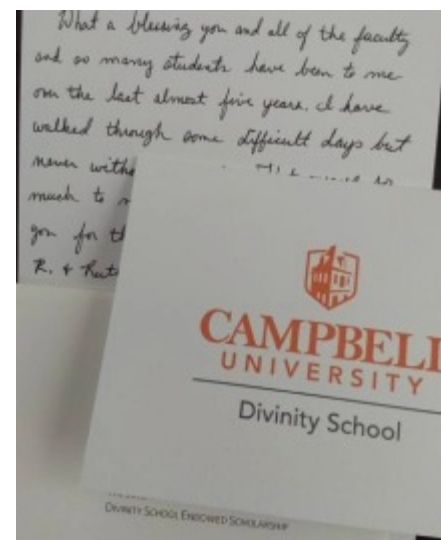
All full-time, main campus Divinity School students are included in a \$3,000 Blanket Accident Program. The premium for this insurance is required and is included in the matriculation fees. In addition to this Accident Program, Hospitalization/Sickness coverage may be obtained during the registration period. This policy is meant to offer limited coverage for an illness resulting in hospitalization; it provides limited outpatient benefits. A brochure listing policy benefits and exclusions may be obtained at the Bursar's Office or Health Center. Students who are not U.S. citizens are required to purchase a comprehensive international student medical insurance plan offered through the University.

Tuition and Fees

The current fees and expenses for attending the Divinity School are published annually. Tuition and fees not only cover the cost of instruction, but also privileges associated with being a student at Campbell, such as use of the library, recreational facilities, etc. Expenses for food, lodging, books, travel, and personal needs are not included in tuition and fees. The Divinity School estimates that books will average \$300-\$500 per semester for a full-time student.

Tuition is charged by the semester hour. Student fees are charged at a set rate for full-time students regardless of the number of hours taken; part-time students are charged student fees on a pro-rated basis.

Tuition and fees are subject to change as required by University policy. Insofar as it is possible, changes in tuition and fees will be published at the end of each academic year; current tuition and fees are published on the Divinity School website. Students are encouraged and expected to pay statements in full by the beginning of each semester.



Standards of Conduct and the Learning Environment

Code of Honor

Campbell University Divinity School operates in a manner consistent with the standards of conduct, code of honor, and student behavior expected of students enrolled in any school of Campbell University. These expectations are described in the Campbell University Student Handbook and the Campbell University Undergraduate Bulletin.

The expectations outlined in the Student Code of Honor, in particular, are applicable to all students enrolled in the Divinity School. These principles and guidelines for conduct are based upon scripture as fully revealed in the teachings of Jesus Christ. It is expected that each student will take the time to become familiar with these expectations and guidelines, and gladly embrace them as principles which contribute to the wholesome welfare of a Christian community. As a Divinity School, our

community of faculty, staff, and students are here for the purpose of educating persons for the ministry of Jesus Christ. Because of this commitment, we seek to live out and exemplify the highest witness possible with personal integrity, honesty, respect for others, academic integrity, and displays of Christian love and reconciliation. Because of our desire to obey Christ in every area of our lives, including school, we strive especially not to bear false witness in behavior, speech, actions toward others, or toward the school. All members of the Divinity School family are expected to live truthfully and contribute to the welfare of this school and



community by acting graciously and respectfully toward all.

Community Covenant

Campbell University Divinity School is both an academic community and a faith community. Expectations for academic conduct and policies concerning breaches of academic conduct are described above (Academic Resources and Information: Academic Conduct).

As a faith community, Campbell Divinity School seeks to be governed by the Spirit of Christ and dedicated to the service of the church. The noble mission statement of the Divinity School guides our life

together. We ask all members of the Divinity School family to contribute to the mission of God's Kingdom by giving their best to this community of faith and learning.

Accordingly, we, the faculty, staff, and students of Campbell University Divinity School, make covenant, individually and corporately, to uphold the highest standards of personal and academic integrity. This includes, but is not limited to, never lying, cheating, stealing, causing harm to self or others, or defacing property. Set aside by the calling of God, we hold ourselves and each other to the highest standards of conduct.

As a Divinity School committed to forming and educating persons for the ministry of Jesus Christ, we covenant together to embody truth in every aspect of our lives, including our academic work. In joyful obedience to Christ, we gratefully involve our bodies, minds, and spirits in this community of discipline and love, recognizing that we are a people called to worship God by the Spirit of truth.

Interpretation/Exposition:

- Our call is lived out in community. We do not claim as our own that which belongs to the community. We will respect the places of learning, help to care for the facilities, and share in the exchange of materials, neither stealing nor abusing books or other valuable tools of learning. We will abstain from cheating of every kind. We will not plagiarize, fabricate, or falsify our work or aid others in these forms of dishonesty. When we observe any forms of dishonesty, we recognize that we are under moral obligation to report the offender to the Assistant Dean. In the truthful pursuit of knowledge and understanding, we will foster the honest and respectful exchange of ideas, prepare for class, listen carefully, seek to understand, and give a fair, accurate, and charitable account of ideas, positions, and arguments with which we agree and disagree. In this vital exchange, we will open ourselves to judgment, always seeking to learn and not bear false witness.

- Those who claim Christ speak and live truthfully. We are called to show respect to all we meet, acknowledging in our daily behavior on and off the campus that we are called to live in the image of God. We work to strengthen

one another in Christ. We are welcoming and hospitable, endeavoring to create a place where all will feel safe and free to share joys and struggles, passions and conflicts, hopes and fears. We serve and do not exploit one another. We honor the friendships we form, transcending self-service with mutual service. We live honestly before our friends, giving and receiving Godly wisdom and holding ourselves accountable to one another as disciples of Jesus Christ. We attend to the concerns of our families, avoiding neglect, abuse, or evil counsel. We are faithful to the covenants we enter, personal, marital, familial, and communal. We encourage each other to ever-deepening commitment to Christ in prayer, fasting, chastity, worship, study, mutual respect, and acts of charity, justice, and mercy.

Dealing with Breaches of Covenant: A Pastoral Process

Breaches of community covenants are grievous matters, both to the individuals concerned and to the community as a whole. To encourage covenant faithfulness, the Divinity School covenant explicitly describes the kind of attitude and behavior that honors the distinctive nature of the Divinity School. The Divinity School will work to make students aware of our covenant together from the beginning of their academic program. The

response of the community to both alleged and confirmed breaches of our covenant will be guided by pastoral concerns. In this instance, pastoral denotes a reconciling, restorative, and healing approach. At times we can be reconciling, restorative and healing simply through sharing, listening

sympathetically, and responding with forgiveness and understanding. In other instances reconciliation, restoration to the community, and healing of person and community can occur only through confession, an attitude of penance and penitential acts indicating remorse, contrition, and a humble desire to learn from one's errors.

In many instances, members of the covenant community who are aggrieved by the conduct of other members of the community may approach the offending party to work out the misunderstanding or offense, either privately or with a trusted friend (Matthew 18:15-20). In the case of a student who is disruptive, disrespectful of others, or otherwise behaving inappropriately in a class, the professor will normally issue a warning to the student.

In other instances, when the matter is particularly severe, when meeting with the offending party does not result in reconciliation, or when a warning from a professor has not resolved the inappropriate behavior, community members will need to follow the grievance processes described below. Because of their gravity, matters related to theft or abuse of property (including academic property), fraud, or personal (and especially sexual or racial) harassment must be dealt with following the grievance processes described below. Professors will address matters of academic misconduct that they observe as specified above (Academic Resources and Information: Academic Conduct); however, when students become aware of plagiarism or cheating on the part of another student, the matter should be dealt with using the grievance process described below.

Dealing with Breaches of Covenant: The Grievance Process

When breaches of covenant are severe or cannot be resolved in other ways, members of the community should follow the appropriate grievance process described below:

Grievances against a professor:

Grievances against a professor are dealt with according to the policies and procedures specified in the currently effective Campbell University Faculty Handbook. Students may initiate a grievance process by contacting the Assistant Dean or the Dean.

Grievances against a student: Grievances against a student should be brought to the Assistant Dean. The Assistant Dean will contact the student accused of a covenant violation, informing him or her of the grievance. At the discretion of the Assistant Dean, the grievance may be dealt with following the formal process described below, or the student may be offered the choice between an informal process or the formal process:

- *Informal Process:* If allowed by the Assistant Dean and chosen by the student, the grievance can be dealt with in an informal process. In this process, the Assistant Dean will gather information from the student, the person(s) initiating the grievance, and whomever else the Assistant Dean deems appropriate to determine the facts of the offense. The Assistant Dean will then make a decision regarding guilt or innocence and the Divinity School's response, including any disciplinary action deemed appropriate.

- *Formal Process:* Under the formal process, the alleged offense(s) will be reviewed by the Divinity School Judicial Board, composed of the Assistant Dean (who will serve as Chair of the Board), a student representative from the Student Advisory Leadership Team, and two faculty or staff members (one of whom shall be designated an alternate). This committee will review the grievance, gathering information from the student, the person(s) initiating the grievance, and whomever else the committee deems appropriate. The committee will make a decision regarding guilt or innocence and the Divinity School's response, including any disciplinary action deemed appropriate.

Regardless of whether the formal or informal process is followed, the student who is the subject of a complaint or accusation will be fully informed of the grievance(s) brought against him or her, given ample opportunity to respond, and be assured that she or he will be heard fully, fairly, and in Christian charity. The proceedings under either process will be held in strictest confidence by all parties concerned. Disciplinary measures, depending on the severity of the offense, may include but not be limited to the following:

- *Warning:*

The student may be notified that continuation or repetition of specified inappropriate conduct may be cause for other disciplinary action. A warning may not be appealed. Note that, as specified above, a professor may issue a warning to a student in the case of inappropriate classroom behavior or academic misconduct

without going through the formal or informal grievance process.

- *Counseling:* The student may be required to begin counseling or have an evaluation by the counseling services of the University.
- *Endowed Scholarship Reduction:* The student may have a reduction or elimination of endowed scholarship awards for one or more semesters.
- *Suspension:* A student may be subject to forced withdrawal from the Divinity School for a specified period of time, including exclusion from classes, termination of student status and all related privileges and activities, and exclusion from the campus as set forth in the notice of suspension. If a student, while on suspension, violates any of the terms set forth in the notice of suspension, the student shall be subject to further discipline in the form of dismissal.
- *Dismissal:* A student may be subject to exclusion from the campus and termination of student status for an indefinite period. The conditions for reconsideration for readmission will be specified at the time of dismissal. The student may be readmitted to the University only with the specified approval of the Admissions Committee and the specific approval of the Dean of the Divinity School.

With the exception of a warning, decisions made in either the formal or informal process may be appealed to the Dean. The appeal must be made in writing within two weeks of the disciplinary action. The decision of the Dean is final.

Concerns

Should a student have a complaint or concern that does not involve a breach of community covenant, the student should discuss the concern with the Assistant Dean for Academic Affairs. In many cases the Assistant Dean may be able to deal directly with the issue. In other cases, the Assistant Dean will assist students in determining the appropriate channel through which to obtain a timely response.

Harassment

Campbell University is committed to equality of educational opportunity. Campbell University does not permit discrimination or harassment in our programs and activities on the basis of race, color, sex, sexual orientation, gender identity, age, ethnicity or national origin, religion, disability, genetic information, protected veteran status and any other characteristic protected by law, except where appropriate and authorized by law.

Campbell University is committed to providing a safe and non-discriminatory learning, living, and working environment for all members of the University community. The University does not discriminate on the basis of sex or gender in any of its education or employment programs and activities.

The University will respond to complaints or reports about prohibited conduct with measures designed to stop the behavior, eliminate any such discrimination, prevent the recurrence of the prohibited conduct, and remediate any adverse effects of such conduct on campus or in University-related programs or activities. This may include the implementation of interim restriction(s).

The University has an obligation to make reasonable efforts to investigate and address complaints or reports of sex discrimination, including but not limited to, sexual violence, sexual harassment, sexual assault, stalking, dating/domestic violence, retaliation, and other related forms of sex discrimination or sexual misconduct, whenever it becomes aware of such a complaint or report. Collectively, these terms are referred to in this policy as “Sexual Misconduct.”

Once made aware, the University must conduct an investigation regardless of how the information was brought to the University’s attention or the extent to which the Complainant wishes to participate or be involved. This policy refers to the individual who is the alleged victim of the behavior(s) in question as the “Complainant” and the alleged to have committed the violation of the policy as the “Respondent.” Students, staff, and

faculty who believe they have been subjected to any discrimination or harassment in violation of Title IX should follow the procedures outlined in this policy to report these concerns immediately to the Title IX Coordinator, Mrs. Kellie Nothstine. Mrs. Nothstine’s contact information is included below. University employees,

including both faculty and staff, who become aware of a possible Title IX violation are mandated to report the possible violation to the Title IX Coordinator. Title IX prohibits retaliation by any student or employee against anyone who reports an alleged Title IX violation. Inquiries regarding the application of Title IX and other laws, regulations, and policies prohibiting

discrimination may be directed to the Title IX Coordinator:

Ms. Dani Evans, Director of Compliance and Title IX Coordinator
JA Campbell Admin. Building #106
P.O. Box 114, Buies Creek, NC, 27506
(910) 893-1217
devans@campbell.edu

File A Student Complaint

The Vice President for Student Life and Christian Mission serves as an ombudsman for students and parents seeking to resolve complaints. In many cases, especially when student services are involved, the Student Life Office will deal directly with the issue. In other cases, when the complaint is beyond the purview of the Vice President for Student Life, students and/or parents will be assisted in determining the appropriate channel in which to obtain a timely response.

Ways to File a Complaint at Campbell
A student may file a complaint with the Office of the Vice President for Student Life and Christian Mission. The student complaint process is outlined in the [Student Handbook](#) (page 40). Please [click this link](#) to access the online form to file a complaint regarding any area of the campus.

The Vice President for Student Life and Christian Mission may be contacted at:
Vice President for Student Life and Christian Mission
PO Box 95
Buies Creek, NC 27506
(800) 334-4111
custudentlife@campbell.edu

Additional Ways to File a Complaint

SARA-NC Complaint Process

Campbell University is a member of the State Authorization Reciprocity Agreement – North Carolina (SARA-NC). Students may also file a complaint through SARA-NC. SARA-NC is the portal for North Carolina. Students should follow the [SARA-NC Complaint Process](#) and use the [SARA-NC Complaint Form \(.pdf\)](#).

The contact information for SARA-NC is:

North Carolina State Education Assistance Authority
c/o SARA North Carolina
P.O. Box 41349
Raleigh, NC 27629
T: 855-SARA- 1-NC (727-2162)
T: 919-549- 8614, ext. 4667
information@saranc.org
www.saranc.org

Consumer Protection Division NC Department of Justice

To file a complaint with the Consumer Protection Division of the North Carolina Department of Justice, please visit the State Attorney General's web page at:
<http://www.ncdoj.gov/complaint>
North Carolina residents may call (877) 566-7226
Outside of North Carolina, please call (919) 716-6000
En Español (919) 716-0058.

The online complaint form can be accessed at
<https://ncdoj.gov/file-a-complaint/consumer-complaint/>.

The mail-in form can be downloaded [at this link](#). If you choose to mail-in a complaint, please use the following address:
Consumer Protection Division
Attorney General's Office
Mail Service Center 9001
Raleigh, NC 27699-9001

Southern Association of Colleges and Schools Commission on Colleges

Campbell University is accredited by the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC) to award associate, baccalaureate, masters, and doctorate degrees. Individuals may submit complaints to the Southern Association of Colleges and Schools Commission on Colleges, the University's regional accrediting body. In most cases, SACSCOC complaint procedures require that the complainant exhaust all other avenues to address the complaint. Prior to filing a complaint, please carefully review the SACSCOC Complaint Procedures Policy Statement.

The links below provide information on the SACSCOC complaint policy and process.

Southern Association of Colleges and Schools Commission on Colleges
1866 Southern Lane
Decatur, Georgia 30033-4097
Telephone: 404-679- 4500
<http://www.sacscoc.org>

[SACSCOC Complaint Procedures and Form](#)
[State Authorization Liaisons Per State](#)

Students also have the option of filing a complaint with the State Authorization Portal in their state.

[Student Complaint Information by State and Agency](#)
[NC-SARA Portal Contacts](#)

Professional Licensure Disclosures

Students considering a program leading to professional licensure should contact the program director to discuss enrollment options prior to beginning the program. Contact information for each program is listed below. If you are considering a program at Campbell University that leads to professional licensure and you do not live in North Carolina, please contact the respective licensing board in the state where you reside before beginning the program.

[General Disclosures](#)

[Academic Program Contacts](#)

[State-by-State Licensing Board Information](#)

Student Responsibilities

The student must assume the primary responsibility for directing and monitoring his or her educational program. Although professors, advisers, and staff members are expected to provide assistance and guidance, the student is expected to take the initiative in seeking information, advice, and assistance as needed to meet his or her personal educational goals.

Students are expected to do the following:

- Become familiar with the content of the official Bulletin that describes their contract with the University, and specifically, the Divinity School. They must also attend to the Student Handbook, memoranda, and forms pertinent to their programs.
- Seek out ways to remedy any personal or academic deficiencies and weaknesses, taking the initiative in setting up conferences for academic program and career planning. It is strongly recommended that students maintain their own records that, to the degree possible, duplicate the files maintained in the Dean's Office. Be
- aware of the rules and regulations concerning the use of University computing, library, and other facilities as set out in published material.
- Meet deadlines for work to be submitted. If not otherwise specified, all course work must be completed by the last day of classes at the end of a semester.
- Contribute to the development of University programs and policies by participating in consultative and

deliberative processes in a responsible and ethical manner. Be aware of the University's commitment to equal opportunity and to demonstrate tolerance and respect for all members of the University community.

- Respect the right of faculty members to express views and opinions.
- Respect the working environment of others in all areas of the University.
- Submit original work for assessment without plagiarizing or cheating.

Student Rights

Students retain those rights common to all U.S. citizens under federal and state constitutions, and through pertinent laws. These rights include, but are not limited to, the following: privacy, equal opportunity, non-discrimination, and freedom of speech, assembly, and association. Examples of the application of these rights in the University setting include students' right to organize and join associations to promote their common interests; the right to engage in respectful discussions to exchange thoughts and opinions; and the right to speak, write, or publish on any subject in accordance with established law. Other rights include the following:

- The right to participate in University-sponsored services and activities without discrimination or harassment based on the student's race, color, national origin, age, sex, or other classification that deprives the person of consideration as an individual. The
- right to accurate and plainly stated information, including that relating to

the maintenance of acceptable academic standing, graduation requirements, and behavior expectations.

- The right to be evaluated in the classroom solely on the basis of academic achievement and fulfillment of educational requirements with freedom of expression protected and respected.
- The right of protection from the maintenance by the University of records reflecting the student's beliefs or his or her political activity and associations except for counseling records, health records, and records of disciplinary proceedings, and the right of protection from release to persons outside the University community of such records as well as academic and disciplinary records without the express consent of the student or a court order. The right to petition for
- change in either academic or non-academic regulations, procedures, or practices.
- The right to fair and impartial treatment and due process in any action which can reasonably be expected to affect the student's status with the University, brought or taken by the University or any of its constituent parts or agencies. The
- right to use University facilities in accordance with the guidelines established for the use of those facilities.

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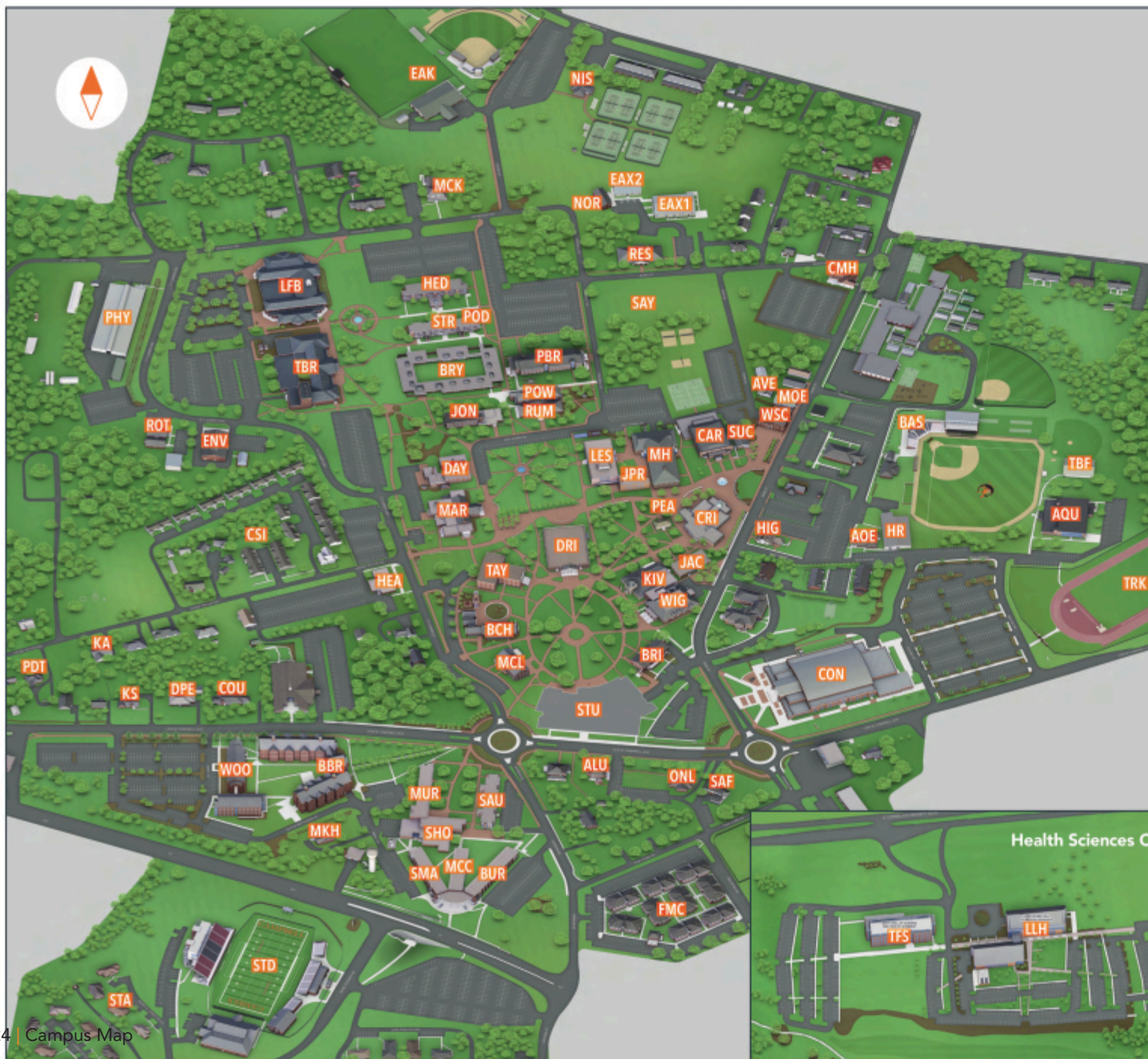
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CAMPBELL UNIVERSITY

CAMPUS MAP

CODE Academic Buildings

GRID

CRI	Carrie Rich Building	F8
DRI	D. Rich Hall	F6
	↳ Hobson Performance Center	
EAX1	Engineering Annex 1	C7
EAX2	Engineering Annex 2	C7
JPR	J.P. Riddle Building	E7
KIV	Kivett Hall	F7
LLH	Leon Levine Hall of Medical Sciences	J11
LES	Leslie Campbell Science Hall	E7
LFB	Lundy-Fetterman Building	C3
MH	Maddox Hall	E7
MAR	Marshbanks Hall	F5
ENV	McLamb Environmental Science Ctr.	E3
	↳ Greenhouse	
RES	Pharmacy Research Center	C7
RUM	Rumley Center	D6
TBR	Taylor Bott Rogers Fine Arts Center	D4
	↳ Ellis Theater	
	↳ Scott Concert Hall	
TAY	Taylor Hall	F6
TFS	Tracey F. Smith Hall of Nurs. & Health Sci.	J10
WSC	Wallace Student Center	D9
WIG	Wiggins Memorial Library	F7

Athletics

STD	Barker-Lane Stadium	J3
TBF	Batting Facility	E11
CAR	Carter Gym	E8
CON	Convocation Center	G9
	↳ Gore Arena	
	↳ Holding Fitness Center	
	↳ McCall Court	
XCO	Cross Country Trail	E12
EAK	Eakes Athletics Complex	A5
	↳ Littlejohn Softball Stadium	
	↳ McLeod Athletic Training Facility	
	↳ Soccer Field	
TRK	Irwin Belk Track	F12
BAS	Jim Perry Stadium	E10
AQU	Johnson Aquatics Center	F11
MCK	McKay House	I4
NIS	Nisbet Tennis Center	A7
NOR	Northeast Athletic Office	B7
SAY	Saylor Park	C7

Dining

BRI	Chick-Fil-A	G7
MOE	Moe's Southwest Grill	D9
POD	POD	C3, C5, H3, G7
STU	Student Union	G7
	↳ Boar's Head Deli	
	↳ Camel Smoothie Shop	
	↳ Gaylord's Kitchen	
	↳ Oath Pizza	
	↳ The Oasis	
WIG	Starbucks	F7

Other Buildings

JAC	Administration Building	F8
	↳ Registrar's Office	
AOE	Adult & Online Education/VA	F9
AVE	Averitt House	D8
BRI	Britt Hall	G7
BRY	Bryan Hall	D5
BCH	Butler Chapel	G5
CMH	Campus Ministry House	C9
SAF	Campus Safety	H8
ALU	Cornelia Campbell Alumni House	H7
COU	Counseling Services	G3
DAY	Day Hall	E5
PHY	Facilities Management	D2
HEA	Health Center	F4
HIG	Hight House	F8
HR	HR/Communications/Advancement	F10
MCL	McLeod Admiss. & Fin. Aid Ctr.	G6
ONL	Online Education	H8
PEA	Pearson Hall	F7
ROT	ROTC Office	E2
SUC	Student Success	E8
STU	Student Union	G7
	↳ Spirit Store	

Residential Living

BBR	Bob Barker Hall	H4
BUR	Burkot Hall	I6
CSI	Creekside Apartments	F5
DPE	Delta Phi Epsilon House	G2
FMC	Faculty Memorial Commons	J7
HED	Hedgpeth Hall	C5
JON	Jones Hall	E5
KA	Kappa Alpha House	G2
KS	Kappa Sigma House	G2
WOO	Luby Wood Hall	H3
MCC	McCall Hall	I5
MKH	McKinney House	I4
MUR	Murray Hall	H5
PBR	Pat Barker Hall	D6
PDT	Phi Delta Theta House	G1
POW	Powell Hall	D6
SAU	Sauls Hall	H6
SMA	Small Hall	I5
STA	Stadium View Apartments	J1
STR	Strickland Hall	D5



Hours of Operation

Aquatics Center*

Natatorium

Mon.–Fri. 12:00pm–2:00pm
*Hours may vary due to COVID-19.
Check the Campbell University website
for updated hours.

Barnes and Noble Bookstore*

Mon.–Fri. 9:00am–5:00pm
*Hours may vary due to COVID-19.
Check the Campbell University website
for updated hours.

Camel Smoothie Shop

Oscar N. Harris Student Union

Mon.–Fri. 12:00pm–8:00pm
Sat. 2:00pm–8:00pm
Sun. Closed

Carter Gymnasium* *Hours may vary
due to COVID-19.
Check the Campbell University website
for updated hours.

Chick-fil-A

Mon.–Fri. 7:30am–8:00pm
Sat. 9:00am–8:00pm
Sun. Closed

Gaylord's Kitchen

Oscar N. Harris Student Union

Mon.–Thurs. 7:00am–9:00pm
Fri. 7:00am–7:00pm
Sat. 8:00am–7:00pm
Sun. 8:00am–9:00pm

Fitness Center*

Oscar N.HarrisStudentUnion

*Currently available by reservation only
due to COVID-19. Check the Campbell
University website for updated hours.

Oscar N. Harris Student Union*

Mon.–Fri. 6:00am–11:00pm
Sat.–Sun. 7:00am–11:00pm
*Hours may vary due to COVID-19.
Check the Campbell University website
for updated hours.

Java City

Levine Hall

Mon.–Fri. 7:30am–4:00pm
Sat.–Sun. Closed

Library*

Mon.–Thurs. 7:30am–12:00am
Fri. 7:30am–6:00pm
Sat. 11:00am–5:00pm
Sun. 2:00pm–12:00am
*Study area available 7:30am–3:00am.

Other hours may vary due to COVID-
19. Check the library website for
updated hours.

Moe's Southwest Grill

Mon.–Thurs. 11:00am–9:00pm
Fri.–Sun. 11:00am–8:00pm

Oasis

Oscar N. Harris Student Union

Mon.–Thurs. 11:00am–9:00pm
Fri.–Sat. 11:00am–8:00pm
Sun. 11:00am–9:00pm

Oath Pizza @ Gaylord's

Oscar N.HarrisStudentUnion

Mon.–Fri. 11:00am–11:00pm
Sat.–Sun. 11:00am–11:00pm

Starbucks

Wiggins Library

Mon.–Tues. 7:00am–9:00pm
Wed.–Thurs. 7:00am–11:00pm
Fri. 7:00am–4:00pm
Sat. 11:00am–5:00pm
Sun. 11:00am–10:00pm

Student Health Services*

Mon.–Fri. 8:30am–4:30pm
*Closed from 12:00pm–1:00pm

U.S. Postal Service Located on Main Street

Mon.–Fri. 9:00am–5:00pm

Vehicle Registration

Office of Campus Safety

Mon.–Fri. 8:30am–5:00pm



CAMPBELL UNIVERSITY

Divinity School

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