

SUMMER 2021

Begins - May 17



MAIN CAMPUS APPROVAL TO TAKE A CAMPBELL UNIVERSITY ONLINE COURSE

STUDENT NAME _____ STUDENT ID # _____

CU E-MAIL _____ PHONE NO. ____-____-____

REGISTRATION DATES (Summer 2021):

- Registration Open to All Students: Apr 21
- Add Period Ends: May 19 at Noon
- Drop Period Ends: May 24 at 11:59pm

Attach and submit completed form using the following link: online.campbell.edu/student-resources/main-campus-students

SYN#	Course ID	Section	Course Name (one course per form)	Instructor

ATTENTION:

Main Campus students requesting permission to enroll in courses at one of Campbell University's Adult & Online Education campuses should be advised of the following University Policies. The full policy can be found in the current Undergraduate Studies Bulletin.

- The requested course will not be available on the main campus during the semester in which the AOE course is requested. Furthermore, the student must demonstrate the requested course is necessary for a timely graduation (e.g. senior, study abroad, internships, teaching fellow, medical, etc.).
- A main campus student may enroll for no more than two AOE courses per semester (no matter the campus of the course).
- If a student enrolls for six (6) or more semester hours on Main Campus and additional semester hours through AOE campuses during a semester such that he or she is registered for at least 12 hours, the student is considered a full-time, Main Campus student and must pay the full-time Main Campus tuition and applicable fees.
- The maximum number of combined hours from all campuses during any semester may not exceed 18.5 hours.
- Students should be advised of the add/drop and course withdrawal procedures. Adds, drops, and withdrawals must be completed using the digital form found at online.campbell.edu. Students failing to drop will be financially responsible for the course and will be issued a grade.
- It is each student's responsibility to contact the Business office for Campbell University Adult & Online Education course tuition rates.
- Approval must be obtained from the student's faculty adviser, the adviser chair, and the chairperson of the department where the course resides.
- All exceptions to policy must be approved by the student's Academic Dean in the Comments/Exceptions section (>2 online courses per semester, etc.).

The student whose name appears on this form meets the requirements and has approval to take the above courses.

Datatel Colleague ATRT Screen

HOURS COMPLETED _____ HOURS CURRENTLY ENROLLED _____ CU CUMULATIVE GPA _____

CLASSIFICATION Freshman Sophomore Junior Senior ANT. GRAD. DATE _____

(1) *Adviser Signature: _____ Date: _____

Adviser Justification: _____

Attach and submit completed form using the following link: online.campbell.edu/student-resources/main-campus-students

* Complete all areas in orange. All signatures are required. Incomplete forms will not be accepted.

*Students are encouraged to retain a copy for their records/date reference. Copies will not be made in the Adult and Online Education Department.