

Campbell University
Department of Social Work
Termination of Field Placement

Termination of field placement prior to the end of assignment may be initiated by the student, agency, or university. The following procedure will apply:

- (a) the need to terminate should be thoroughly discussed among the student, field instructor and faculty liaison;
- (b) a plan to remedy difficulties can be drawn up if agreed to by all parties involved. this plan should include a timeline for remediation of problems.

If a plan cannot be agreed upon, then the following procedures will be followed:

- (c) the person initiating termination must submit in writing the reason(s) for termination to the other interested parties (student, field instructor, faculty liaison);
- (d) The faculty liaison will schedule conferences with the student and the field instructor to discuss the request;
- (e) The faculty liaison will confer with and submit all pertinent written documentation to the field coordinator, and the field coordinator will decide whether or not to terminate the placement.

This agreement will be effective on the date below and will remain in force in the following years unless either the university or the agency indicate a need for change.

Signed by:

Agency Executive

Date

Field Coordinator

Date

Student

Date

Campbell University
Social Work Department
P. O. Box 369
Buies Creek, NC 27506