

**CAMPBELL UNIVERSITY
NORMAN ADRIAN WIGGINS SCHOOL OF LAW**

FLEX TIME PROGRAM

I. OBJECTIVE

The objective of the Flex Time program is to enable entering law students to earn a Juris Doctor degree by taking fewer hours each semester than required by the full time program. The program is most ideally suited for students who have some degree of flexibility in the scheduling of their outside obligations.

II. ADMISSION

- A. The admissions standards applicable to students applying to study under the Flex Time program shall be the same as the admissions standards applicable to students applying for full time study.
- B. A student who chooses to enroll in the Flex Time program shall communicate that choice to the Admissions Committee in a manner to be determined by the Assistant Dean for Admissions and Financial Aid.
- C. The Flex Time program of study is available to applicants who have not previously enrolled as full time students at Campbell Law School or at any other law school, absent consent of the Dean.

III. CURRICULUM

During the first two years of study, students enrolled in the Flex Time program shall complete the courses listed in subsections A and B below. It is highly recommended that students complete the courses in the order provided. However, upon approval by the Associate Dean for Academic Affairs, a student may alter the recommended schedule provided that sequential courses are taken in consecutive semesters. By way of example, a student may opt, with approval, to take Property I rather than Civil Procedure I in the fall semester of the first year. The student must then take Property II in the spring semester of the first year. The same requirement for taking sequential courses in consecutive semesters applies to Civil Procedure I and II, Contracts I and II and Torts I and II. However, both Legal Research and Writing courses must be taken during the first year, and (unless (i) previously taken as a summer course or (ii) deferred for the reason stated in Section III.A. below) Criminal Law must be taken during the first semester of the second year and Constitutional Law must be taken during the second semester of the second year.

The curriculum subsequent to the first two years of study is addressed at subsection C below.

A. FIRST YEAR CURRICULUM

FALL SEMESTER

Course	Credit Hrs.
Civil Procedure I	2
Contracts I	3
Legal Research/Writing I	2

SPRING SEMESTER

Course	Credit Hrs.
Civil Procedure II	2
Contracts II	2
Legal Research/Writing II	3

A student who receives a grade lower than 65 in Civil Procedure I, Contracts I, or Legal Research and Writing I (i) must retake that course during the student's second Fall semester and (ii) may not take Criminal Law during the student's second Fall semester. Instead, the student must take Criminal Law during the student's third Fall semester (unless the student has taken Criminal Law during a previous summer term).

A student who receives a grade lower than 65 in Civil Procedure II, Contracts II, or Legal Research and Writing II (i) must retake that course during the student's second Spring semester and (ii) may not take Constitutional Law I during the student's second Spring semester. Instead, the student must take Constitutional Law I during the student's third Spring semester (unless the student has taken Constitutional Law I during a previous summer term).

B. SECOND YEAR CURRICULUM

FALL SEMESTER

Course	Credit Hrs.
Criminal Law	3
Property I	2
Torts I	3

SPRING SEMESTER

Course	Credit Hrs.
Constitutional Law I	3
Property II	3
Torts II	2

C. SUBSEQUENT CURRICULUM

Upon the completion of the first two years of study, students enrolled in the Flex Time program must complete the same course work required of full time students. While it is recommended that Flex Time students complete their studies by the end of the spring semester of the fifth year of study, students may extend their studies beyond the fifth year in order to complete the requirements for the Juris Doctor degree. However, a Flex Time student must complete all degree requirements within 84 months of the commencement of study.

Students must take at least five credit hours in each fall and spring semester, and may take no more than nine credit hours in each fall and spring semester to maintain Flex Time status. A student may at any time, subsequent to the first two years of study, elect to become a full time student by enrolling in more than nine credit hours of study in a single semester. Such a student will be subject to the academic

regulations and standards applicable to full time students and will be assessed full time tuition. A Flex Time student who chooses to become a full time student in a given semester may again return to Flex Time status in any subsequent semester by taking nine or fewer credit hours in that semester.

Below are the course requirements subsequent to the first two years of study.

Course	Credit Hours
Advanced Legal Writing*	3
Business Organizations	3
Constitutional Law II	3
Criminal Procedure	3
Evidence	3
Professional Responsibility and Ethics	2 or 3
Sales and Leasing	3
Secured Transactions	3
Trial Advocacy	4
Wills and Trusts	3
Jurisprudence Course Requirement	typically 2
Planning Course Requirement	typically 2
Electives	approximately 25

** Course requirement applies to students who begin their legal education in Fall 2016, and later.*

In addition, as part of the subsequent curriculum each student must complete a “rigorous writing experience” or “RWE” prior to graduation. The “RWE” guidelines are available at the law school’s intranet website under the Academic Resources / Registrar tabs.

Courses in the Flex Time program are subject to the same prerequisites applicable to the full time program. Course prerequisites are available at the law school’s intranet website under the Academic Resources / Course Description tabs.

* Current course lists for these requirements are available at the law school’s home page under the Academics / Academic Program / Curriculum tabs.

IV. TUITION

During the first two years of study, a student enrolled in the Flex Time program shall pay one-half the tuition assessed full time students. Thereafter, a student taking nine or fewer credit hours in a single semester shall pay a prorated “per hour” tuition. If a student enrolled in the Flex Time program becomes a full time student by taking more than nine hours in a fall or spring semester, the student will be assessed full time tuition.

V. SUMMER SESSION

- A. Most, if not all, courses offered during summer sessions are upper level required and elective courses. Since the first two years of Flex Time study are intended to provide students with the proper foundation for upper level courses, students enrolled in the Flex Time program are not eligible to attend the summer session between their first and second years of study (with the exception of taking Criminal Law or Constitutional Law I, if either or both are offered as summer courses). Upon completion of the first two years of study, students enrolled in the Flex Time program may attend summer sessions.
- B. The minimum credit hours (five) and maximum credit hours (nine) applicable to the Flex Time program do not apply to summer session. Subject to law school restrictions, students enrolled in summer session may take as few or as many hours as convenient to complete their studies. Summer session tuition for Flex Time students will be assessed on the same per-hour basis as applicable to full time students.

VI. GRADE POINT AVERAGE AND CLASS RANK

The semester and cumulative grade point averages for Flex Time students shall be calculated at the end of each semester in the same manner applicable to full time students.

Flex Time students will be ranked upon the completion of thirty, sixty and ninety hours of study, and will be ranked with the “then current” first year, second year and third year classes respectively. At interim periods, the law school Registrar may provide a Flex Time student with his or her class rank stated as consistent with a ranking in the top 5%, 10%, 25%, 33%, or 50% of the comparative class of full time students at such time.

VII. STUDENT ACTIVITIES

Upon the completion of the first two years of study (or, if earlier, as otherwise provided in the bylaws of the Campbell Law Review), Flex Time students will be eligible to participate in all student activities, organizations, offices and competitions to the same extent as full time students.

VIII. EMPLOYMENT

Students enrolled in the Flex Time program and taking nine or fewer credit hours in any given semester may engage in outside employment as they deem necessary and prudent. However, any Flex Time student who elects to become a full time student by enrolling in more than nine credit hours in a given semester, other than summer session, shall be limited to twenty hours per week of outside employment.

IX. SCHOLARSHIP AND FINANCIAL AID

Flex Time students are eligible for scholarships, on a pro rata basis, to the same extent and under the same conditions applicable to full time students.

Subject to applicable financial aid regulations, Flex Time students may be eligible for financial aid.

X. ACADEMIC STANDARDS – FLEX TIME STUDENTS

(These academic standards apply to current Flex Time students who started in August 2014. Current Flex Time students who started after August 2014 are subject to the academic standards posted elsewhere online under the “Academics” and “Grading Information and Academic Standards” links.)

A. ACADEMIC PROBATION

A Flex Time student is defined as a student who was initially admitted to the Flex Time program and who is taking no more than nine credit hours during the semester to which these standards are to be applied. Though initially admitted to the Flex Time program, a student taking more than nine credit hours in a given semester will be subject to the academic standards for full time students.

Any Flex Time student who has not been excluded pursuant to the Academic Exclusion provisions set forth below, but who earns a semester grade point average below 75 in any given semester, will be placed on academic probation for the next semester. During this probationary period, the student will be subject to the supervision of the Associate Dean and may not participate in co-curricular activities.

B. ACADEMIC EXCLUSION

1. A student who earns two or more grades below 65 at any time during the first two semesters of Flex Time study will be excluded at the end of the semester during which the student accumulated two grades below 65. Thus, if a student earns two grades below 65 during the first semester, the student will be excluded from study at the end of the first semester. If a student earns one grade below 65 during the first semester and then earns another grade below 65 during the second semester, the student will be excluded from study at the end of the second semester. If a student earns grades above 65 during the first semester, but then earns two grades below 65 during the second semester, the student will be excluded from study at the end of the second semester.
2. A student whose grade point average for the first semester of Flex Time study is below 70.0 will be excluded at the end of that semester.

3. A student who has earned a cumulative grade point average below 75 after the completion of the fourth semester of Flex Time study, or at the end of any semester thereafter, will be excluded from study at the end of the semester during which the student's cumulative grade point average fell below 75 (grades received in summer session will be included in this calculation, but not until the end of the following fall semester).
4. A student who, after completing three semesters of Flex time study, earns a semester grade point average below 75 during two subsequent consecutive Flex Time semesters will be excluded from study. Summer session is not considered a "Flex Time semester" for purposes of this standard. Thus, if a student earns a semester grade point average below 75 during a fall semester, and then earns a semester grade point average below 75 during the following spring semester, the student will be excluded from study even though the student's cumulative grade point average may be above 75. Similarly, if a student earns a semester grade point average below 75 during a spring semester, and then earns a semester grade point average below 75 during the following fall semester, the student will be excluded from study even though the student's cumulative grade point average may be above 75.
5. A student who has accumulated three grades below 65 at any point in time during the student's law school career will be excluded at the end of the semester during which the student accumulated the third grade below 65. For courses graded descriptively (Pass / Fail), a grade of UF (Unsatisfactory / Fail) is considered to be a grade below 65 for purposes of this standard.

C. ACADEMIC APPEALS UPON EXCLUSION

1. Except as provided in paragraphs (2) and (3) below, anyone excluded from further study in the School of Law may petition the Academic Appeals Committee for a waiver of the exclusion rule. The petition shall be in writing and delivered to the Associate Dean at least 72 hours before the scheduled meeting of the Committee. It is presumed that the Petitioner's unsatisfactory academic performance in the School of Law's academic program is the best indication of how the Petitioner would perform in the future. The Petitioner has the burden of overcoming this presumption by clear and convincing evidence. This clear and convincing evidence shall include evidence as to why the Petitioner's future studies will be successful. The petition for a waiver of the exclusion rule shall be denied unless the burden of proof is met. Petitions will be granted by the Committee only in rare and extraordinary circumstances. While there is no right to appear in person before the Committee, a student may file a request to appear with reasons therefor stated in the petition. The decision of the Committee shall be final.
2. Except as provided in paragraph (3) below, a student excluded at the end of the first two Flex Time semesters of study because of a cumulative grade

point average below 75 may petition only one time for a waiver of the exclusion rule. If the petition is denied by the Academic Appeals Committee, the petitioner may apply for admission as a first year law student through the normal application process established by Associate Dean for Admissions and Financial Aid.

3. (a) A student who has been excluded from study by earning two grades below 65 during the first semester, the second semester or the combined first and second semesters of Flex Time study may not petition, or apply for admission as a first year law student through the normal application process established by the School of Law's Office of Admissions, until two years have elapsed.
- (b) A student who has been excluded from study for earning a grade point average below 70.0 for the first Flex Time semester may not petition, or apply for admission as a first year law student through the normal application process established by the School of Law's Office of Admissions, until two years have elapsed.
- (c) A student who has earned a cumulative grade point average below 73.5 at the end of the first four Flex Time semesters of study may not petition, or apply for admission as a first year law student through the normal application process established by the School of Law's Office of Admissions, until two years have elapsed.

Note: Any student whose grades require probation or exclusion under the rules in subsections A, B or C above shall be placed in such status as of the first day of the Flex Time semester following the Flex Time semester for which the unsatisfactory grades were earned, regardless of when the grades were actually reported.

Note: For purposes of applying the rules under subsections A, B and C above, grades earned in summer session shall be taken into account in the fall semester following the summer session in which the course was completed.

D. REPETITION OF COURSES, RE-EXAMINATION AND ADDITIONAL COURSEWORK

1. A grade below 65 is a failing grade and requires repetition of the course for receipt of academic credit. Re-examinations are not offered or permitted.
2. The faculty may decide that a student with a grade of 65 to 74 in a course needs to repeat that course or take a specified elective or group of electives to ensure a sufficient foundation for competence. A student with a pattern of grades in the 65 to 74 range may be required at the discretion of the faculty to repeat an entire semester in order to ensure competence in core courses. In

the event the faculty decides that repetition of courses is necessary, the student will be notified in advance and will be entitled to be heard before the Academic Appeals Committee on the matter. To the extent courses are repeated, both grades will be included in the calculation of the student's cumulative average.

E. GRIEVANCE PROCEDURES

Academic appeals are handled within Campbell Law School. Any grievance of a student relating to an academic matter shall first be discussed with the appropriate faculty member. Every effort should be made to resolve the matter at this level. If the grievance cannot be resolved with the faculty member, the student shall discuss the matter with the Associate Dean for Academic Affairs. If the grievance cannot be resolved with the Associate Dean, the student shall discuss the matter with the Dean. The decision of the Dean in academic matters is final.

XI. ACADEMIC REGULATIONS – FLEX TIME STUDENTS

A. GRADUATION REQUIREMENTS

- 1. Degree Awarded:** The degree awarded by the School of Law is the Juris Doctor (J.D.) degree.
- 2. Course Requirements:** The School of Law requires the successful completion of 90 credit hours of work for awarding of the J.D. degree.

B. RESIDENCE REQUIREMENTS

To earn the Juris Doctor degree, it is highly recommended that a Flex Time student complete the required 90 credit hours of course work by the spring semester of the fifth year of study. However, if necessary to complete the work required for the Juris Doctor degree, Flex Time students may extend their time of study provided that all degree requirements are satisfied within 84 months from the commencement of study. It is recommended that Flex Time students extend their studies beyond the spring semester of the fifth year only after consultation with the Associate Dean for Academic Affairs.

C. MINIMUM CUMULATIVE GRADE POINT AVERAGE

Candidates for the Juris Doctor degree must earn a minimum cumulative grade point average of at least 75 by the end of the first year of study and maintain a minimum average of 75 thereafter.

D. GOOD STANDING

Students in good standing are those students eligible to continue the study of law and who are not on academic probation.

E. GRADING SYSTEM

The School of Law has a numerical grading system for most courses and a descriptive grading system for some courses. Students may choose to take up to two elective courses under the descriptive system with the permission of the instructor.

1. Numerical Grading System

- 93 to 100: Demonstrates a superior level of competence.
- 84 to 92: Demonstrates an above average level of competence.
- 75 to 83: Demonstrates the level of competence expected within the profession.
- 65 to 74: Demonstrates an unsatisfactory level of performance but sufficient potential to provide a foundation for competence.
- 55 to 64: Requires repetition of the course for receipt of academic credit.

The numerical grades described above do not represent percentages of correct answers to examination questions; rather, they are designed to allow professors to reflect differences of achievement within levels of competence. Unless otherwise announced by a professor, a written examination will be given at the end of each course.

2. Descriptive Grading System

- 1. Honors:** Demonstrates a superior level of competence and distinctively superior level of achievement.
- 2. Satisfactory:** Demonstrates a good to an above-average level of competence.
- 3. Unsatisfactory/Pass:** Demonstrates an unsatisfactory level of performance in the course, but demonstrates sufficient potential to provide a foundation for competence. Academic credit is awarded for the course.

4. **Unsatisfactory/Fail:** Demonstrates an unsatisfactory level of performance in the course and requires repetition of the course for receipt of academic credit.

The above-listed descriptive grades will be posted on each student's transcript. They are not used for the calculation of semester or cumulative grade point averages; rather, grade point average and class rank are based solely on the cumulative average of numerically graded courses.

The grade of "Honors" will be earned only when, in the professional opinion of the faculty member, a student's performance has met the standard set forth above. It is therefore possible for there to be no "Honors" grades in some courses in some years. In no event shall an "Honors" grade be given to any student who does not rank in the top 1/3 of students taking the course. This rule is intended to preserve the integrity and meaningfulness of the "Honors" designation.